



# Custodia Continuity

---

## PRIVACY POLICY

---

### BACKGROUND:

**Custodia Continuity understands that your privacy is important to you and as we hold your rights to be paramount, we do not collect any data about you from our website, nor do we allow others to do so.**

#### 1. Information About us

Our Site is owned and operated by Custodia Continuity Ltd, a limited company registered in England under company number 11878623

Registered address:                   The Old Blacksmiths  
  The Dale Wirksworth  
  Derbyshire DE44EJ

Data Protection Officer:           Jae Forrester and Chris Tebb  
Email address:                        admin@custodiauk.com  
Telephone number:                   01629 369250

#### 2. What Is Personal Data?

Personal data is defined by the General Data Protection Regulation (EU Regulation 2016/679) (the “GDPR”) and the Data Protection Act 2018 (collectively, “the Data Protection Legislation”) as ‘any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier’.

Personal data is, in simpler terms, any information about you that enables you to be identified. Personal data covers obvious information such as your name and contact details, but it also covers less obvious information such as identification numbers, electronic location data, and other online identifiers.





# Custodia

# Continuity

3. What Are My Rights? These rights apply to any interaction you have with any company.

We think you should have your rights set out clearly so we have included them here.

- a) The right to be informed about our collection and use of your personal data. This Privacy Policy should tell you everything you need to know, but you can always contact us to find out more or to ask any questions using the details at the top of the first page.
- b) The right to access the personal data we hold about you. Contact us and we will send you any data we hold.
- c) The right to have your personal data rectified if any of your personal data held by us is inaccurate or incomplete. Please contact us using the details at the top of the first page.
- d) The right to be forgotten, i.e., the right to ask us to delete or otherwise dispose of any of your personal data that we hold. Please contact us using the details at the top of the first page.
- e) The right to restrict (i.e. prevent) the processing of your personal data.
- f) The right to object to us using your personal data for a particular purpose or purposes.
- g) The right to withdraw consent. This means that, if we are relying on your consent as the legal basis for using your personal data, you are free to withdraw that consent at any time.
- h) The right to data portability. This means that, if you have provided personal data to us directly, we are using it with your consent or for the performance of a contract, and that data is processed using automated means, you can ask us for a copy of that personal data to re-use with another service or business in many cases.
- i) Rights relating to automated decision-making and profiling. We do not use your personal data in this way.





# Custodia

# Continuity

If you would like to know more please do get in touch, we are always happy to talk about data protection. The first page has our contact details or in the footer on each page.

Further information about your rights can also be obtained from the Information Commissioner's Office or your local Citizens Advice Bureau.

If you have any cause for complaint about our use of your personal data, you have the right to lodge a complaint with the Information Commissioner's Office.

We would welcome the opportunity to resolve your concerns ourselves, however, please contact us first.

#### 4. What Data Do You Collect and How?

We don't collect any, we don't even use cookies to track how you use our site. We believe fully in your right to privacy, if you work with us we may need some information to fulfill our obligations, we will clearly let you know what this data is and how long we keep it for and why) but otherwise browse our site knowing you data is private.

#### 5. How Can I Access My Personal Data?

If anyone holds data about you, you can request it. They have to respond to you, you can contact us using the detail at the foot of each page, or from section 6 below and we will respond.

#### 6. How Do I Contact You?

To contact us about anything to do with your personal data and data protection, including to make a subject access request, please use the following details

Email address: admin@custodiauk.com

Telephone number: 01629369250

Postal Address: The Old Blacksmiths,  
The Dale Wirksworth  
Derbyshire DE44EJ





# Custodia Continuity

## 7. Changes to this Privacy Policy

we may change this Privacy Notice from time to time. This may be necessary, for example, if the law changes, or if we change our business in a way that affects personal data protection.

Any changes will be immediately posted on [Our] Site and you will be deemed to have accepted the terms of the Privacy Policy on your first use of Our Site following the alterations.

We recommend that you check this page regularly to keep up-to-date. This Privacy Policy was last updated on 1/1/2020.

